



DESTINATION: **HOME**

Lived Experience Advisory Board (LEAB)

PLANNING MEETING

3180 Newberry Drive, Ste 200, San Jose, CA 95118

9:00 – 10:30 AM

Thursday, December 21, 2017

Agenda

- I. Introductions
 - a. Name & your involvement; What you want out of LEAB
 - b. *HB supports the County in some of its homelessness programs, and in particular around its annual application for the Continuum of Care funding stream. We support organizations that use that Cont of Care funding, and also work with the County on some of their other systems around homelessness.*
- II. Goals for today's meeting
 - a. Determine proposed mission and focus of LEAB
 - b. Propose membership structure and officer positions
 - c. Identify decision points for next meeting
 - d. Other? – Determine ways to ensure this group's voice will be heard
- III. Mission: Purpose of the LEAB
 - a. Possible purposes
 - i. Advocate for residents in homeless services and planning in the county
 - ii. Refer/connect residents experiencing homelessness to system of care
 - iii. Provide input and make recommendations to the CoC Board & other stakeholders on programming and strategy
 - iv. Conduct review & provide feedback on existing programs
 - v. Provide professional development for LEAB members
 - b. Charter document
- IV. Membership:
 - a. Who
 - i. Number of members
 - ii. Eligibility
 - iii. later: terms & removability
 - b. When & Where
 - i. Frequency – can change after initial stages
 - c. Supports: Transportation, Stipend, Meeting site, Food, What else?, Host member app online
 - d. Recruitment
- V. Leadership
 - a. Officers & Roles: Chairperson/President, Secretary, Liaison/Spokesperson
- VI. Guidelines: By-Laws

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- a. Voting, Quorum, & Decision Making
 - b. Responsibilities of Members
 - c. Dos & Don'ts/Agreements
- VII. Structure within community or Continuum of Care
- a. Committee designated by CoC Executive Board
 - i. [the CoC Charter](#) designating that committees and workgroups will inform the CoC Board, and that the CoC Executive Committee may appoint committees.
 - ii. Executive Committee would just need to appoint the LEAB to be a committee of the CoC
 - b. Funding
- VIII. Next Steps
- a. Tasks for those present?
 - i. [Recruitment](#) --- [Draft by-laws](#) --- [Logistics for next meeting: Date, location, transp vouchers, etc](#)
 - b. Next meeting